



**Meeting in Public of the Mid Essex CCG & NHS England  
Primary Care Commissioning Committee**

**Wednesday, 1 November 2017, 3.00 pm – 4.00 pm**

**Boardroom 1, Wren House, Hedgerows Business Park, Colchester Road,  
Chelmsford CM2 5PF**

**Part I AGENDA**

<b>Item No</b>	<b>Title</b>	<b>Lead/Author</b>	<b>Action</b>	<b>Page No.</b>
1.	Welcome, Introductions and apologies	Chair	To note	Verbal
2.	Register of Interests	Chair	To note	1 - 5
3.	Questions from the Public	Chair	To note	Verbal
4.	Minutes of previous meeting held on 6 September 2017 and review of Action Log	Chair	To note	6 - 9
5.	Matters Arising	Chair	To note	Verbal
<b>Standing Items</b>				
6.	Period 6 Finance Report	M Thorpe	To note	10 - 14
7.	Estates and Premises Update	K Harding	To note	15
<b>Mid Essex CCG Operational Issues</b>				
8.	No items for discussion.			
<b>Business Issues</b>				
9.	Part II and Emergency Powers decisions for public reporting	V Barnes	To note	16 - 17
10.	Any Other Business	Chair	To note	Verbal
11.	Date, Time and Venue of next Part I PCC meeting: 3 January 2018, at 3.00 pm – 4.30 pm in Boardroom 1, Wren House, Hedgerows Business Park, Colchester Road, Chelmsford, Essex, CM2 5PF.	Chair	To note	Verbal

**MID ESSEX CCG AND NHS ENGLAND PRIMARY CARE COMMITTEE - REGISTER OF INTERESTS**

Historic interests will remain on the register for at least six months.

First Name	Surname	Current Position	Category (Board Member, CCG Staff, GP Practice or Outside Organisation)	Declared Interest (Name of the organisation and nature of business)	Type of Interest Declared			Is the interest direct or indirect?	Nature of Interest	Date of Interest		Actions taken to mitigate risk
					Financial	Non-Financial Professional Interest	Non-Financial Personal Interest			From	To	
Mike	Bailey	MECCG Elected Board Member. MECCG Clinical Lead for Immediate Care	Board Member	Trustee of BEARS (Basics Essex) Immediate Care Scheme		x		Direct	Provides emergency paramedic/doctor support to East of England Ambulance Service. No longer respond clinically	1985	Ongoing	It is unlikely that a conflict of interest will arise as there is no financial or other connection between the CCG and this organisation. However, should a situation arise, I will declare the interest
Mike	Bailey	MECCG Elected Board Member. MECCG Clinical Lead for Immediate Care	Board Member	Former Partner at Writtle GP Surgery		x		Indirect	Ceased clinical work in March 2016. I remain friends with the staff at Writtle Surgery	1980	Ongoing	I will declare my interest if at any time issues specific to this Surgery are discussed so that appropriate arrangements can be implemented
Mike	Bailey	MECCG Elected Board Member. MECCG Clinical Lead for Immediate Care	Board Member	Various NHS Trusts in the East of England			x	Indirect	Close family member is a Junior Doctor on rotation at various hospitals		Ongoing	I will declare my interest if at any time issues specific to this Hospital are discussed so that appropriate arrangements can be implemented
Mike	Bailey	MECCG Elected Board Member. MECCG Clinical Lead for Immediate Care	Board Member	Share Portfolio	x				I hold a very small portfolio of shares in various companies, some of which are pharmaceutical		Ongoing	I will declare my interest if at any time issues arise that may be relevant to my shareholding
Vivienne	Barnes	Director of Corporate Services	Board Member	Nil								N/A
David	Barter	Contract Manager, NHS England (East)	Outside Organisation	Nil								

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					Financial	Non-Financial Professional Interest	Non-Financial Personal Interest			From	To	
Ruth	Blake	Deputy Chief Finance Officer	CCG Staff	Nil								
Phil	Cherry	Finance Manager	Outside Organisation	Nil								
Anna	Davey	Coggeshall Surgery - Partner	GP Practice	Coggeshall Surgery Provider of GMS Services	x			Direct	Partner in Practice providing GMS services	09/01/17	Ongoing	Agreed with line manager that I will not be involved in any discussion, decision making, procurement or financial authorisation involving the Coggeshall Surgery or Edgemoor Medical Services Ltd
Anna	Davey	Coggeshall Surgery - Partner	GP Practice	GP Clinical Lead at Mid Essex CCG	x			Direct	GP Clinical Lead	01/09/16	01/09/17	Agreed with line manager that I will not be involved in any discussion, decision making, procurement or financial authorisation involving the Coggeshall Surgery or Edgemoor Medical Services Ltd
Anna	Davey	Coggeshall Surgery - Partner	GP Practice	Edgemoor Medical Services Ltd	x			Direct	Director	01/04/16	Ongoing	Agreed with line manager that I will not be involved in any discussion, decision making, procurement or financial authorisation involving the Coggeshall Surgery or Edgemoor Medical Services Ltd
Anna	Davey	Coggeshall Surgery - Partner	GP Practice	Chelmer Healthcare	x			Direct	Shareholder in Chelmer Healthcare		Ongoing	Agreed with line manager that I will not be involved in any discussion, decision making, procurement or financial authorisation involving the Coggeshall Surgery or Edgemoor Medical Services Ltd

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					Financial	Non-Financial Professional Interest	Non-Financial Personal Interest			From	To	
Daniel	Doherty	Director of Clinical Commissioning	Board Member	Mid and South Essex Success Regime	x			Direct	Interim Director of Clinical Commissioning		01/09/17	I will declare interest at all relevant meetings so that a decision can be taken on whether or not I should step-down from voting
Daniel	Doherty	Director of Clinical Commissioning	Board Member	North East London Foundation Trust			x	Indirect	Spouse is a Community Physiotherapist at NELFT		01/09/17	There is a potential that this organisation could bid for work with the CCG, at which point I would declare my interest so that appropriate arrangements can be implemented
Daniel	Doherty	Director of Clinical Commissioning	Board Member	Provide Community Interest Company		x		Direct	Honorary Clinical Contract		01/09/17	I am not currently working under this contract, but it remains in place to perform clinical work if required. I will declare the interest if necessary so that appropriate arrangements can be implemented
Daniel	Doherty	Director of Clinical Commissioning	Board Member	All Saints (CoE) Primary School Maldon			x	Direct	Parent Governor of All Saints Primary School Maldon		01/09/17	Agreed with Line Manager that it is unlikely that this interest is relevant to my current position, but I will declare my interest where relevant so that appropriate action can be taken
Caroline	Dollery	Chair of MECCG & Elected GP	Board Member	Danbury Medical Centre		x		Direct	Salaried GP	01/09/15	Ongoing	I will declare my interest if at any time issues relevant to the organisation are discussed so that appropriate arrangements can be implemented

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Caroline	Dollery	Chair of MECCG & Elected GP	Board Member	East of England Strategic Clinical Network for Mental Health, Learning Disability and Neurology		x		Direct	Clinical Director	01/04/12	Ongoing	I will declare my interest if at any time issues relevant to the organisation are discussed so that appropriate arrangements can be implemented
Caroline	Dollery	Chair of MECCG & Elected GP	Board Member	Eastern Region Collaborations for Leadership in Applied Health Research & Care		x		Direct	Non-Executive Director	01/07/15	Ongoing	I will declare my interest if at any time issues relevant to the organisation are discussed so that appropriate arrangements can be implemented
Caroline	Dollery	Chair of MECCG & Elected GP	Board Member	Health Education England		x		Direct	Leadership Courses	07/12/16	Ongoing	I will declare my interest if at any time issues relevant to the organisation are discussed so that appropriate arrangements can be implemented
Caroline	Dollery	Chair of MECCG & Elected GP	Board Member	Local Workforce Action Board (LWAB)		x		Direct	Chair of Local Workforce Action Board (LWAB)	14/12/17	Ongoing	I will declare my interest if at any time issues relevant to the organisation are discussed so that appropriate arrangements can be implemented
Robert	Evans	Interim Primary Care Commissioning Lead	CCG Staff	RLE Health Management Solutions Limited, provider of advice and support to healthcare organisations.	x			Direct	Owner and Director	18/04/12	Ongoing	Agreed with line manager that in the extremely unlikely situation that any decision-making processes and/or financial authorisations would involve RLE Health Management Solutions Limited, I would declare my interest and withdraw from the process.
Cathy	Galione	Contracts Manager, NHS England	Outside Organisation	Nil					Nil			

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					Financial	Non-Financial Professional Interest	Non-Financial Personal Interest			From	To	
Anne Marie	Garrigan	Lay Board Member (PPE)	Board Member	Latchingdon Primary School			x	Direct	Chair of Governors / Governor	Sep-96	Ongoing	School is not a provider of any health services
Anne Marie	Garrigan	Lay Board Member (PPE)	Board Member	Barnardo's	x			Direct	Area Manager for Children's' Centre (main contract for this service is held by Virgin Care)	Jul-12	Ongoing	Child and Family Wellbeing services I manage are based in Rayleigh, Castle Point, Rochford, Wickford and Canvey Island (outside of MECCG area).
Anne Marie	Garrigan	Lay Board Member (PPE)	Board Member	White Brick Renovation Company Ltd	x			Direct	Secretary of the Company	18/11/2013	Ongoing	The company is currently not trading. In the unlikely event that a conflict of interest arises, I will declare my interest and withdraw from any discussions or decision-making processes relevant to the company
Anne Marie	Garrigan	Lay Board Member (PPE)	Board Member	Pre-School Learning Alliance	x			Direct	Area Manager for Childrens' Centre	Jul-12	24/04/17	The Children Centres that I managed were based in Rayleigh, Rochford and Wickford (outside of MECCG area)
Kerry	Harding	Head of Estates, NHS England	Outside Organisation	Declaration to be returned								
Sara	O'Connor	Head of Corporate Governance	CCG Staff	Nil								
John	Spence	Essex County Council	Outside Organisation	Declaration to be returned								
Rachel	Webb	Locality Director for Mid and South Essex	Outside Organisation	Nil								N/A

**Mid Essex CCG & NHS England  
Joint Primary Care Commissioning Committee Part I Meeting**

**Date:** 6 September 2017  
**Time:** 3.00pm to 4.30pm  
**Location:** Wren House, Hedgerows Business Park, Colchester Road, Chelmsford

**Members:**

<b>Name</b>	<b>Initials</b>	<b>Role</b>
Anne-Marie Garrigan	AMG	PPE Lay Member, Mid Essex CCG (Chair)
Viv Barnes	VB	Director of Corporate Services, Mid Essex CCG
David Barter	DB	Interim Head of Commissioning, NHS England
Melanie Crass	MC	Director of Primary Care & Resilience
Rachel Webb	RW	Locality Director, NHS England
Mat Thorpe	MT	Head of Finance, NHS England
Cathy Galione	CG	Contracts Manager, NHS England

**In attendance:**

Dr Mike Bailey	MB	Clinical Lead, Mid Essex CCG
Phil Cherry	PC	Finance Manager, NHS England
Kerry Harding	KH	Head of Estates, NHS England (Item 7 only)
Ms Maureen Henes	MH	Member of the public

**Apologies:**

Dr Anna Davey	AD	Clinical Lead, Mid Essex CCG
Dr Caroline Dollery	CD	Chair, Mid Essex CCG
Carol Anderson	CA	Managing Director, Mid Essex CCG
Robert Evans	RE	Primary Care Commissioning Lead, Mid Essex CCG

<b>Item No</b>	<b>Agenda Item</b>	<b>Actions</b>
<b>1</b>	<p><b>Welcome, Introductions and Apologies</b></p> <p>Members were welcomed to the meeting and introductions provided.</p> <p>Apologies for absence were noted as detailed above.</p>	
<b>2</b>	<p><b>Register of interests</b></p> <p>Members reviewed the Register of Interests for the Committee and MB queried whether his details should be added despite the fact that he was currently serving his notice as a CCG Clinical Lead and Board member. VB agreed to consider whether this was necessary.</p> <p><i>Declarations declared by members of the Primary Care Commissioning Committee (PCCC) are listed in Mid Essex CCG's Register of Interests. The Register is available via the secretary to the governing body of the CCG.</i></p> <p><b>Declarations of interest from sub committees</b></p> <p>N/A.</p>	VB

	<p><b>Declarations of interest from today's meeting</b></p> <p>None declared.</p>	
3	<p><b>Questions from the Public</b></p> <p>MH asked a question about the Beaulieu Park development, in response to which MC explained that there was currently a degree of commercial sensitivity about the procurement process and so an update could not be provided at this point in time. MC confirmed that the Committee would receive a progress report on this development as soon as it was possible to do so.</p> <p>MH then referred to the receptionist signposting and navigation training currently being provided to Mid Essex practices and queried whether this included what it was appropriate to ask patients about their reasons for wanting an appointment. MC agreed that this was an important part of the receptionist's role, however the training was primarily focused on showing staff how to use Connect Well to help navigate patients to relevant support services.</p>	
4	<p><b>Minutes of the last meeting and Action Log</b></p> <p>The minutes of the previous meeting held on 19 July 2017 were agreed as an accurate record.</p> <p>The completed actions from the previous meeting were agreed. It was noted that the updated Terms of Reference of the Joint Primary Care Commissioning Committee would be presented to the MECCG Board for approval at its meeting on 28 September 2017.</p> <p><b>Resolved: The committee approved the minutes and Action Log of the meeting held on 19 July 2017.</b></p>	
5	<p><b>Matters Arising</b></p> <p>There were no matters arising.</p>	
6	<p><b>Period 4 Primary Care Medical Financial Performance Report</b></p> <p>MT presented the financial performance report as at the end of July, highlighting a year-to-date overspend of £33K. He advised that work had been undertaken to re-align individual practice budgets to reflect current patient list sizes and the benefits were also being realised of the business rates reviews. There continued to be some seasonal fluctuations for professional fees and one-off premises compliance costs, for which national funding was being sought. The next report to the Committee would include the total cost pressure against the CCG's overall allocation, which was currently in the region of a £1.2 million deficit. RW advised that it was important to be able to track the year-on-year changes to this deficit if the Committee was to be reassured that the overspend was being driven down.</p> <p>MB drew attention to the significantly higher cost of the APMS contracts in comparison to those of the GMS practices. RW agreed that this needed to be addressed within the CCG's primary care strategy. MC confirmed that the strategy emphasised the need to</p>	MT



	<p>deliver primary care at scale and acknowledged that GMS was the vehicle to do this.</p> <p><b>Resolved: the Committee noted the Period 4 Finance report.</b></p>	
<b>7</b>	<p><b>ETTF and Premises Update</b></p> <p>KH presented an update on cohorts 1 and 2 of the Estates and Technology Transformation Fund (ETTF) schemes. She advised that a total of four improvement/new building schemes had been supported in principle for Mid Essex as part of cohort 2 and three technology schemes, however these would not be approved until due diligence requirements had been met.</p> <p>The pipeline of other premises developments was currently being reviewed and would be presented to the Committee once it had been updated.</p> <p><b>Resolved: the Committee noted the ETTF and Premises update.</b></p>	
<b>8</b>	<p><b>General Primary Care Update / Delivery of GP Forward View</b></p> <p>MC asked members to note the report, which was for information only.</p> <p><b>Resolved: the Committee noted the update.</b></p>	
<b>9</b>	<p><b>Operational Issues</b></p>	
<b>9 i)</b>	<p><b>Dickens Place Surgery (Dr Sinha)</b></p> <p>CG advised that the procurement for a 'caretaker' service to run the Dickens Place surgery, following Dr Sinha giving notice on his contract with effect from 31 August 2017, had failed to identify a provider. However Dr Sinha had instead agreed to enter into a partnership arrangement with Dr Hickman and Partners prior to the termination of his contract. Dr Hickman and Partners had assumed responsibility for running the Dickens Place Surgery from 1 September 2017, with no change of service provision to patients.</p> <p><b>Resolved: the Committee noted the update.</b></p>	
<b>10</b>	<p><b>Any Other Business</b></p> <p>There was no other business to report.</p>	
<b>11</b>	<p><b>Date and time of the next meeting</b></p> <p>It was noted that the next PCCC Part I meeting would take place on 1 November 2017 at 3.00 pm in Wren House, Hedgerows Business Park, Colchester Road, Chelmsford CM2 5PF.</p>	

## ME CCG & NHS England Primary Care Commissioning Committee Meeting - Part I Action Log

Meeting Date	Agenda Item	Action	Lead	Deadline for Completion	Outcome/Update
19/07/17	6	<b>Terms of Reference</b> Amended Terms of Reference to be presented for adoption by Mid Essex CCG Board	Viv Barnes	29 September 2017	PCCC Terms of Reference agreed by MECCG Board, 28 September 2017.
06/09/17	2	<b>Register of Interests</b> Consideration to be given whether to include MB's on Register of Interests in view of his impending resignation	Viv Barnes	4 October 2017	MB has been included on the register produced for meeting on 1 November.
06/09/17	6	<b>Finance Report</b> Next report to include the total cost pressure against the CCG's overall allocation to enable tracking of year-on-year changes	Mat Thorpe	4 October 2017	Incorporated in M6 report.

**Joint Primary Care Commissioning Committee**

**Period 6 (September) Financial Performance Report**

Submitted by:	Mat Thorpe, Head of Finance (Direct Commissioning), NHS England Midlands & East (East)
Presented by:	Mat Thorpe, Head of Finance (Direct Commissioning), NHS England Midlands & East (East)
Status	For information

**1. Joint Commissioning Budget Update**

- 1.1. The following report provides an overview of the budgets associated with the CCG and the context within the overall Primary Care Medical financial position.
- 1.2. The Following Table summarises the Primary care medical budget allocated to the CCG.

	2015-16 Baseline Including adjustments and previous BCF Funding	2016-17 Final Allocation after Place Based Pace of Change	2017-18 Allocation after Place Based Pace of Change	2018-19 Allocation after Place Based Pace of Change
<b>Mid Essex CCG</b>	45,106,014	46,693,014	47,543,015	48,462,015

- 1.3. Following the CCGs decision to maintain joint primary medical commissioning arrangements all budgets and costs associated with delivery remain with NHS England.

**2. Period 6 Budget Monitoring**

- 2.1. This report provides an update on the financial performance against Primary Care Medical budgets of member practices as at Period 6 (September 2017). The following provides a summary of the expenditure to date versus the detailed budgets associated with Mid Essex CCG GP Practices.
- 2.2. The period position is summarised as follows:

Expenditure Summary for Mid Essex CCG For period 6 - 2017 - 18

Row Labels	Sum of Sum of YTD budget (£)	Sum of Sum of YTD Actual (£)	Sum of Sum of YTD Variance (£)	Sum of Annual Budget (2)	Comments
Contractual	16,764,705	16,735,934	(28,771)	33,822,900	
Enhanced services	248,122	242,481	(5,641)	1,079,000	
Other - GP Services	1,394,818	1,334,429	(60,389)	2,458,700	Seasonal impact of professional fees continues to impact on year to date but is offset by GP Resilience fund payments
Premises cost reimbursements	2,727,806	2,696,405	(31,401)	4,614,900	
QOF	1,550,178	1,683,004	132,826	4,385,300	Coding treatment of APMS QOF Achievement and Old year impacts are under review
TPS and Pension	0	(136)	(136)	0	
TPP National Payment (blank)	0	18,444	18,444	0	TPP payments pending budget from National team
<b>Grand Total</b>	<b>22,687,529</b>	<b>22,712,424</b>	<b>24,895</b>	<b>46,362,700</b>	

- 2.3. Appendix 1 identifies the period 6 in month and year to date expenditure versus budget for practices. A number of the current month variances are the result of required budget adjustments to reflect release of reserves and coding corrections.
- 2.4. Appendix 2 provides the period 6 YTD position by practice, split between the planning categories as described in appendix 3.
- 2.5. Against the CCG allocation there is an underlying cost pressure, work is underway to develop a process to reflect this within the monthly reporting at a CCG level while maintaining practice expenditure forecasting.
- 2.6. The month 6 practice level position shows a year to date pressure of £24,895. There continues to be seasonal fluctuations with regards professional fees and pressures associated with one off premises compliance works cost, work is under way to establish if a funding source is available outside of the CCG allocation.
- 2.7. There has been a manual adjustment to the year to date position reported above to reflect the national coding requirements associated with the GP Resilience Fund (GPRF). The budget which funds the GPRF expenditure is held on a separate cost centre but included in all tables to reflect that the £66,650 non recurrent spend to date is fully funded from a separate funding source.

### 3. Overall financial position

- 3.1. In line with requests from the committee the following table summarises the budgets associated with delivering primary care medical services but which are not held against a specific practice, representing where a third party invoices for services directly or where budget is held pending transfer to a practice or third party.

<b>Primary Care Medical Budgets not held at Practice level</b>	
<b>Operational Budgets</b>	
Total Practice Level budgets	46,362,700
Revenue Implications of premises developments	199,400
PCO Locum Adop/Pat/Mat	156,077
List Size Adjustment	115,211
Contract- Refuse & Clinical Waste	114,068
Printing Costs	49,264
Other professional fees	22,393
Other Budget lines individually less than 20k	168,258
<b>Reserves</b>	
Bank holiday Opening	27,200
PMS Premium reduction	692,195
Reserves unallocated / to be allocated	(1,076,896)
0.5% contingency	237,715
1% NR	475,430
<b>Total Primary Care Medical Mid Essex CCG</b>	<b>47,543,015</b>
17/18 Allocation	(47,543,015)
Variance	0

- 3.2. The table overleaf summarises the forecast pressure against the Mid Essex CCG Primary Care Medical Services allocation. Reconciling the movement from the estimated forecast position provided to the CCG in February 2017 to the current forecast as at Month 6 2017/18. As can be seen the current forecast pressure is estimated to be £1,076,896.

## Comparison of Information Shared with Mid Essex CCG in Feb 2017 and estimated Month 6 2017/18

<b>Allocation</b>	47,543,000
February 2017 Estimated budget requirement for 2017/18	49,265,884
Estimated Underlying budget pressure	1,722,884
<b>Subsequent adjustments</b>	
Business Rates review benefit	(303,100)
Seniority surplus budget	(25,900)
Consumption of unallocated reserve - included within underlying pressure above	(432,853)
Impact of final national GP contract negotiations	(241,000)
Additional pressure on APMS contract values	423,904
Additional Premises investment	62,000
Identified unrequired budget at practice level	(129,039)
<b>Revised Pressure against Budget at Month 6</b>	<b>1,076,896</b>
Month 4 Estimated pressure	<b>1,205,935</b>
Movement between last reporting period	<b>129,039</b>

#### **4. Recommendation**

4.1. The Committee is asked to note

- the Month 6 financial performance position.

Author: Mat Thorpe  
Head of Finance (Direct Commissioning)  
NHS England – Midlands and East – East  
23 October 2017

## Appendix 1 Practice level Monthly position

Financial Performance by Practice for Mid Essex CCG For period 6 - 2017 - 18

Actual Practice Population	Contractor Weighted Population		Sum of In month budget (£)	Sum of In month actual (£)	Sum of In month variance (£)	Sum of YTD budget (£)	Sum of YTD Actual (£)	Sum of YTD Variance (£)	Sum of Annual budget (£)	Forecast (£)	Forecast Variance (£)	Comments
<b>GMS</b>												
5,261	5,161.04	F81011 - KELVEDON & FEERING HEALTH CENTRE	45,397	48,887	3,490	284,787	291,720	6,933	569,500	569,500	0	
7,159	7,637.92	F81022 - LONGFIELD MEDICAL CENTRE	134,691	180,201	45,510	836,748	847,995	11,247	1,659,000	1,696,179	37,179	Resilience fund payment made to practice budget held in separate cost centre as per national guidance
14,302	13,938.97	F81030 - FERN HOUSE SURGERY	152,515	139,726	(12,789)	912,967	900,830	(12,137)	1,865,500	1,865,500	0	
5,843	5,371.07	F81035 - MOULSHAM LODGE SURGERY	53,332	55,744	2,412	325,419	328,210	2,791	685,700	685,700	0	
16,101	16,135.29	F81040 - STOCK SURGERY	50,541	53,900	3,359	323,272	329,541	6,269	654,600	654,600	0	
6,920	6,009.55	F81068 - THE ELIZABETH COURTAULD SURGERY	130,632	137,711	7,079	855,242	857,510	2,268	1,761,100	1,761,100	0	
4,143	4,510.27	F81074 - MELBOURNE HOUSE SURGERY	61,357	64,998	3,641	380,869	384,669	3,800	777,200	777,200	0	
12,799	11,107.70	F81098 - THE WRITTLER SURGERY	75,274	73,929	(1,345)	453,596	456,259	2,663	930,900	930,900	0	
15,959	15,063.26	F81099 - BLACKWATER MEDICAL CENTRE	125,291	117,063	(8,228)	752,170	740,167	(12,004)	1,561,400	1,561,400	0	
12,794	11,147.05	F81105 - LITTLE WALTHAM & GT NOTLEY SURGERY	172,806	165,452	(7,354)	1,061,239	1,047,736	(13,503)	2,211,500	2,211,500	0	
7,503	7,144.63	F81114 - BADDOW VILLAGE SURGERY	117,908	114,457	(3,451)	764,346	762,809	(1,537)	1,506,400	1,506,400	0	
4,002	3,983.78	F81119 - THE PUMP HOUSE SURGERY	82,618	88,050	5,432	519,655	525,150	5,495	1,056,800	1,056,800	0	
11,760	10,624.52	F81122 - TENNYSON HOUSE SURGERY	76,056	74,002	(2,054)	469,589	465,817	(3,772)	968,200	968,200	0	
13,907	13,505.83	F81127 - HUMBER ROAD SURGERY	84,232	81,534	(2,698)	495,092	489,574	(5,518)	1,014,400	1,014,400	0	
7,995	8,020.39	F81132 - BLANDFORD MEDICAL CENTRE	150,615	152,782	2,167	940,342	940,712	370	1,915,300	1,915,300	0	
13,719	13,581.15	F81138 - HILTON HOUSE	36,782	36,934	152	229,495	232,362	2,867	473,600	473,600	0	
18,791	17,436.70	F81149 - THE LAURELS SURGERY	67,463	133,661	66,198	810,280	797,211	(13,069)	1,587,100	1,605,171	18,071	Resilience fund payment made to practice budget held in separate cost centre as per national guidance
17,916	15,798.01	F81173 - DOUGLAS GROVE SURGERY	47,915	51,721	3,806	355,665	339,615	(16,050)	708,800	708,800	0	
12,078	11,522.62	F81193 - WITHAM HEALTH CENTRE	41,948	72,688	30,740	254,240	252,995	(1,245)	536,400	536,400	0	
7,724	8,027.44	F81635 - COLLINGWOOD ROAD SURGERY	20,864	18,515	(2,349)	121,037	117,972	(3,065)	239,800	239,800	0	
9,144	8,262.68	F81665 - CHELMER VILLAGE SURGERY	21,548	30,699	9,151	176,266	177,109	843	364,900	364,900	0	
8,922	9,134.96	F81674 - WYNCREFT SURGERY	21,930	23,505	1,575	140,985	146,318	5,333	281,900	281,900	0	
10,528	9,244.32	F81683 - BLYTHS MEADOW SURGERY	77,607	74,704	(2,903)	479,143	468,197	(10,946)	954,000	954,000	0	
6,275	6,492.38	F81721 - BRICKFIELDS SURGERY	36,964	82,790	45,826	378,863	405,542	26,679	768,400	768,400	0	YTD Contains a Qof achievement payment that requires adjustment
17,686	15,973.97	Y00293 - THE CASTLE SURGERY	49,130	48,761	(369)	315,459	328,765	13,306	653,200	653,200	0	
3,699	4,057.97	Y00589 - GREENWOOD SURGERY	75,007	62,093	(12,914)	319,018	323,209	4,191	604,300	615,700	11,400	Resilience fund payment made to practice budget held in separate cost centre as per national guidance
12,331	11,567.73	F81020 - FRESHWELL HEALTH CENTRE	95,506	73,370	(22,136)	588,566	583,336	(5,230)	1,196,900	1,196,900	0	
5,962	5,144.55	F81024 - DICKENS PLACE SURGERY	86,348	47,263	(39,085)	324,139	367,549	43,410	663,500	746,500	83,000	Facilitation support
6,244	5,458.80	F81057 - WHITLEY HOUSE SURGERY	106,482	110,293	3,811	660,893	663,300	2,407	1,347,700	1,347,700	0	
4,805	5,575.14	F81071 - RIVERMEAD GATE MEDICAL PRACTICE	108,614	111,338	2,724	729,112	734,359	5,247	1,396,200	1,396,200	0	
5,648	5,362.01	F81076 - TOLLISBURY SURGERY	37,264	39,472	2,208	234,638	237,761	3,123	479,500	479,500	0	
2,116	2,059.85	F81083 - BEAUCHAMP HOUSE SURGERY	93,815	90,870	(2,945)	618,391	613,447	(4,944)	1,237,500	1,237,500	0	
4,448	3,371.92	F81087 - MOUNT CHAMBERS MEDICAL PRACTICE	125,998	125,555	(443)	737,641	738,708	1,067	1,520,700	1,520,700	0	
2,386	2,112.30	F81100 - BEACON HEALTH GROUP	190,088	177,104	(12,984)	1,096,383	1,075,952	(20,431)	2,285,200	2,285,200	0	Year to date reflect the seasonal impact of professional dispensing fees
9,628	7,738.33	F81126 - THE BURNHAM SURGERY	45,164	108,020	62,856	509,214	504,688	(4,526)	1,053,400	1,053,400	0	
7,617	6,325.76	F81130 - WILLIAM FISHER MEDICAL CENTRE	55,482	61,107	5,625	363,194	371,281	8,087	747,500	747,500	0	
5,772	6,095.25	F81170 - KINGSWAY SURGERY	65,373	59,672	(5,701)	304,416	318,032	13,616	586,800	586,800	0	
2,413	2,436.25	F81183 - THE DENGIE MEDICAL PARTNERSHIP	45,397	77,599	32,202	380,511	357,458	(23,053)	768,200	768,200	0	Year to date reflect the seasonal impact of professional dispensing fees
3,862	3,811.20	F81730 - COGGESHALL SURGERY	52,906	53,511	605	323,139	323,093	(46)	671,000	671,000	0	
5,056	5,443.71	F81738 - KELVEDON SURGERY	23,524	22,197	(1,327)	148,294	149,485	1,191	290,800	290,800	0	
5,950	5,365.45	F81751 - TRINITY MEDICAL PRACTICE	32,949	36,807	3,858	205,421	205,037	(384)	423,200	423,200	0	
-	-	<b>GMS Total</b>	<b>3,175,333</b>	<b>3,378,684</b>	<b>203,351</b>	<b>20,179,736</b>	<b>20,201,479</b>	<b>21,743</b>	<b>40,978,000</b>	<b>41,127,650</b>	<b>149,650</b>	
-	-	<b>APMS</b>										
-	-	F81117 - SUTHERLAND LODGE SURGERY	121,582	63,309	(58,273)	848,445	821,154	(27,291)	1,701,200	1,701,200	0	
11,870	11,426.44	F81185 - THE PRACTICE SOUTH WOODHAM FERRERS	(13,993)	0	13,993	917	0	(917)	0	0	0	
11,526	10,275.21	Y02611 - NORTH CHELMSFORD NHS HCC	63,666	58,493	(5,173)	383,698	378,302	(5,396)	1,089,200	1,089,200	0	
-	-	Y05023 - SILVER END SURGERY	38,974	44,078	5,104	264,446	294,441	29,995	550,500	550,500	0	
4,962	4,220.69	F81014 - CHURCH LANE SURGERY	203,039	151,653	(51,387)	1,010,287	1,017,049	6,762	2,043,800	2,043,800	0	
<b>3,696</b>	<b>3,623.11</b>	<b>APMS Total</b>	<b>413,268</b>	<b>317,532</b>	<b>(95,736)</b>	<b>2,507,793</b>	<b>2,510,946</b>	<b>3,153</b>	<b>5,384,700</b>	<b>5,384,700</b>	<b>0</b>	
		<b>Grand Total</b>	<b>3,588,601</b>	<b>3,696,216</b>	<b>107,615</b>	<b>22,687,529</b>	<b>22,712,424</b>	<b>24,895</b>	<b>46,362,700</b>	<b>46,512,350</b>	<b>149,650</b>	



**MECCG and NHS England Primary Care Commissioning Committee****Meeting of 1 November 2017****ESTATES AND PREMISES UPDATE****1. Estates and Technology Transformation Fund (“ETTF”)****Cohort 2**

Cohort 2 schemes are split over a two year funding period (17/18 & 18/19). Funding is allocated for each financial year and must be spent in the year it is allocated. For those projects that occur over a two year period a clear spend profile must be provided to enable an identified split between financial years. Slippage in any one year cannot be carried forward to the next.

The projects supported within Mid Essex in 17/18 and the current status is shown below:

Project Name	Project Type	Status
Feasibility Study – Chelmsford Hub Modelling	STP Feasibility	Awaiting due diligence
Witham Hub Surgery	Potential new build	No funding approved as yet this financial year.
Technology	Mobile working	Approved
Technology	GP WiFi provision	Approved
Technology	Video conference pilot	Approved

Bids that are supported in principle are not approved until full due diligence requirements have been met and final approval is given from NHS England.

**2. Other Premises Developments**

A grant has been awarded to part fund minor premises improvements at Writtle Surgery. Work are due for completion by 31<sup>st</sup> March 2018.



**MECCG and NHS England Primary Care Commissioning Committee****Meeting of 1 November 2017****Summary of recent Part II and Urgent decisions****1. Background**

As a general rule, meetings of the Primary Care Commissioning Committee, including the decision-making and deliberations leading up to the decision, should be held in public unless the CCG has concluded it would be 'prejudicial to the public interest' to hold that part of the meeting in public. Situations where this might be appropriate include:

- Information about individual patients or other individuals which includes sensitive personal data is to be discussed;
- Commercially confidential information is to be discussed, for example the detailed contents of a provider's tender submission;
- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings is to be discussed;
- To allow the meeting to proceed without interruption and disruption.

In the above cases, these matters are discussed at a private Part II meeting from which the public and other attendees are excluded. Where such decisions are made, it is good practice for these to be reported in the public part of the meeting if and when it is considered that these matters are no longer confidential, commercially sensitive or legally privileged. This report provides a summary of such decisions made by the Primary Care Commissioning Committee at its last few meetings.

The report also provides details of any urgent decision taken between meetings undertaken under the exercise of emergency powers.

**2. Summary of Decisions**July 2017: Part II Decisions

- Decision to issue a remedial breach notice in respect of Burnham Surgery GMS contract as a result of a patient being removed from patient list without being given the required prior warning.

September 2017: Part II Decisions

- Approval given for the relocation of Tuesday afternoon and Thursday morning appointment sessions from Wood Street Surgery at 158 Wood Street, Chelmsford to Rivermead Gate Surgery at 123 Rectory Lane, Chelmsford.

- Decision to issue breach and remedial breach notices in respect of Witham Health Centre GMS contract as a result of unauthorised disclosure of patient identifiable information.

#### September 2017: Urgent Decisions

- Agreement to move Mid Essex Special Allocation Scheme service to South West Essex temporary scheme from 1st October 2017 to 30th September 2018.
- Agreement to invite Beacon Health Group to relocate its Mountbatten House premises to new Beaulieu Park health facility, once developed, and to vary its GMS contract to this effect.

### **3. Further Information**

A copy of the full report in relation to any of the above decisions is available on request from Viv Barnes, Director of Corporate Services, Mid Essex CCG, minus any redacted information that is still considered to be confidential or commercially sensitive.