

Part I Action Log

Meeting Date	Agenda Item	Action	Lead	Deadline for Completion	Outcome/Update
07/07/17	2	Agenda to include items for 'Questions from Members of the Public' both at the beginning and the end of the agenda.	Viv Barnes	31/08/17	Complete.
07/07/17	3	The Committee Terms of Reference will be formally approved at the next meeting of the STPJC when it is fully constituted.	Viv Barnes	30/09/17	Complete. On agenda.